



# VoW TRAINING COURSE - MODULE 2: Organising Volunteers

*Organising volunteers' activities and communicate efficiently within the organisation.*

## INFORMATION

### USEFUL FOR

Managers and volunteer trainers, organisations working with volunteers

### TYPE OF TOOL

Course

### DURATION

4 hours

### MAIN FIELDS OF ACTION

Fair Trade  
Promotion of Ideas  
Taking Action  
Volunteering

## DESCRIPTION

Learning Module 2 is composed of 3 units, each consisting of power point presentations as teaching materials. The following three topics are presented in module 2:

1. Managing Volunteers
2. Fair Trade Shop
3. Communication

Each unit analyses the processes of the main topic, exploring strengths and weaknesses, suggesting various approaches, describing examples. The unit 'Communication' analyses the different types of communication that can be used for engaging volunteers.

This course can be used by trainers of volunteers or other personnel of volunteering organisations, to train volunteers and also other trainers. The learning module can be further expanded with additional tools such as video, role-play, storytelling, etc. No specific number of participants is required.

## ONLINE RESOURCE

[VoW Training Course - Module 2: Guide of the Volunteer's Journey](#)